

Application Form

■ Date: Mar. 9(Wed.) – 12(Sat.), 2022

■ Application Deadline : August. 31 (Tue.), 2021

Please make sure to read the Exhibit Rules/Regulations and check the following before applying.

- 1 Do you have a subsidiary or business partner in Japan who can manage your booth on-site if you're unable to enter the country? Yes No
- 2 In mid-October, the booth layout will be decided. In case there are any restrictions into Japan at that time, your application will be canceled unless your business partners manage your booth on-site. As alternative options, "online exhibition" and "remote exhibiting plan" menus will be offered if your application is cancelled. I agree
- 3 Do you understand that when entering Japan, you may be subjected to entry restrictions or be required to wait for a period of time after entering the country according to Japanese government measures?
(Please check the websites of Japan's Ministry of Justice or the Ministry of Foreign Affairs for the latest information.)
 I understand, and I will comply with the conditions
- 4 Have you read and do you agree to the exhibition regulations, including the cancellation and VISA-related rules? I agree

1 Exhibit Zone [Please check the applicable one]

<input type="checkbox"/> Industrial Robots Zone (IR) (Including Component Technology/Devices)	<input type="checkbox"/> Robot System Integrator Zone (Robot Sler)	<input type="checkbox"/> Robot Simulation & Vision Systems Zone (IRV)	<input type="checkbox"/> Service Robots Zone (SR) (Including Component Technology/Devices)
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2 Exhibitor

This information will be used for invitation tickets etc. so please fill it out accurately.

Company/ Organization Name	TEL +()	
Address for website publication	Country ZIP code	
URL link for website publication	https://	
E-mail address for website publication (optional)	*Please note: Visitors will be told to use this address to contact your organization with any questions they may have.	
Representative	Name	Department/ Position
	Address	
Contact Person	Name	Department/ Position
	Address	
	E-mail	TEL +()
Invoicing Address	Name for Invoice	Department/ Position
	Address	
	E-mail	TEL +()

3 Co-exhibitor [Please fill this out if there is a co-exhibitor company name to be included in company name board and on the official website.]

Company/ Organization Name	URL link for website publication	
Contact Person	Name	Department/ Position
	Address	
	E-mail	TEL +()

4 Booth Application

Fee for 1 Booth (floor area 2.97m x 2.97m)	Number of Booths Requested	Total Cost	Planned Date of Payment
JPY 440,000 (Tax included.)	Booth(s)	JPY	

*Number of booths assigned to exhibitors may be adjusted based on capacity of the venue and the number of applications.
*Please note that your application may not be accepted if the contents of the proposed exhibit do not suit the objectives of this exhibition.
*Upon confirmation of the Application Form, the secretariat will issue an invoice. Please be sure to pay the booth rental fee within one month from the date on the invoice.

[Cancellation fees for changing or cancelling due to exhibitor's reasons]

Application acceptance → Aug. 31 (Tue.), 2021 50% of Booth Rental Fee **Sep. 1 (Wed.), 2021 or after 100% of Booth Rental Fee**

*In mid-October, the booth layout will be decided. In case there are any entry restriction into Japan at that time, your application will be canceled unless your business partners can manage your booth on-site. Please refer to Exhibition Rule and Regulations on article 3 "Change or Cancellation of the Exhibitor's Contract".

5 Type of Booth Requested [Please check the applicable one]

<input type="checkbox"/> Inline Booth	<input type="checkbox"/> Peninsula Booth (an even number of 4 or more booths)
<input type="checkbox"/> Island Booth (50 booths or more) () m wide by () m long	

*Final booth location will be decided by the secretariat based on the exhibition rules and regulations.

6 Exhibitor Seminar Application

Seminar Fee	Number of Sessions	Seminar Fee Total
1 Session (40min) JPY 165,000 (Tax included.)	Session(S)	JPY

[Please select from following time frame.]

Time frame			Mar.9 (Wed.)	Mar.10 (Thu.)	Mar.11 (Fri.)	Mar.12 (Sat.)
1st Choice	2nd Choice	3rd Choice	10:30~11:10 A	10:30~11:10 G	10:30~11:10 M	10:30~11:10 S
			11:30~12:10 B	11:30~12:10 H	11:30~12:10 N	11:30~12:10 T
			12:30~13:10 C	12:30~13:10 I	12:30~13:10 O	12:30~13:10 U
			13:30~14:10 D	13:30~14:10 J	13:30~14:10 P	13:30~14:10 V
			14:30~15:10 E	14:30~15:10 K	14:30~15:10 Q	14:30~15:10 W
			15:30~16:10 F	15:30~16:10 L	15:30~16:10 R	15:30~16:10 X

7 Planned Exhibited Item (in 30 words or less)

*This will appear on the official website.

8 Exhibit Categories [Please check the applicable categories. Multiple checks are allowed.]

Industrial Robots Zone (IR)		Robot System Integrator Zone (Robot Sler)		Robot Simulation & Vision Systems Zone (IRV)	
<ul style="list-style-type: none"> ● Various robots and application systems for manufacturing ① <input type="checkbox"/> For resin shaping ② <input type="checkbox"/> For press ③ <input type="checkbox"/> For welding ④ <input type="checkbox"/> For painting ⑤ <input type="checkbox"/> For machining ⑥ <input type="checkbox"/> For assembly ⑦ <input type="checkbox"/> For electronic component mounting ⑧ <input type="checkbox"/> For clean room ⑨ <input type="checkbox"/> For food, cosmetics, and pharmaceuticals ⑩ <input type="checkbox"/> For measurement, inspection, test, and certification ⑪ <input type="checkbox"/> For research, development, and demonstration ⑫ <input type="checkbox"/> For material handling and conveyance ⑬ <input type="checkbox"/> For picking, alignment, and packing ⑭ <input type="checkbox"/> AGVs ⑮ <input type="checkbox"/> Others () 		<ul style="list-style-type: none"> ● Component Technology/Devices ⑯ <input type="checkbox"/> Drive / Sensor / Control ⑰ <input type="checkbox"/> Components (Gears, Screws, Cables, etc.) ⑱ <input type="checkbox"/> Artificial Intelligent (AI) ⑲ <input type="checkbox"/> Other () 		<ul style="list-style-type: none"> ⑲ <input type="checkbox"/> Development and design ⑲ <input type="checkbox"/> Maintenance ⑲ <input type="checkbox"/> For factory ⑲ <input type="checkbox"/> For logistics and retail ⑲ <input type="checkbox"/> For service industry ⑲ <input type="checkbox"/> Other () ⑲ <input type="checkbox"/> Robot Simulation ⑲ <input type="checkbox"/> Vision Systems ⑲ <input type="checkbox"/> Other () 	
Service Robot Zone (SR)		Service Robots		Component Technology/Devices	
<ul style="list-style-type: none"> ① <input type="checkbox"/> Life ② <input type="checkbox"/> Infrastructure / Disaster Response / Construction ③ <input type="checkbox"/> Agriculture, Forestry, Fishery / Smart Agriculture / Food ④ <input type="checkbox"/> Nursing Care / Welfare / Medical Care / Health ⑤ <input type="checkbox"/> Education and Skills Development ⑥ <input type="checkbox"/> Other () 		<ul style="list-style-type: none"> ⑦ <input type="checkbox"/> Drive / Sensor / Control ⑧ <input type="checkbox"/> Components (Gears, Screws, Cables, etc.) ⑨ <input type="checkbox"/> Artificial Intelligent (AI) ⑩ <input type="checkbox"/> Next-Generation UI ⑪ <input type="checkbox"/> Other () 			

9 Technical Survey [Please fill in or check the applicable one.]

Maximum Weight of Exhibited Item(s)	Maximum Height of Exhibited Item(s)	Using Water Supply/Compressed Air/Gas?	Using Anchor Bolts?	Bringing in Hazardous Objects?
kg	m	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<input type="checkbox"/> Yes / <input type="checkbox"/> No	<input type="checkbox"/> Yes / <input type="checkbox"/> No

I understand the exhibition rules and regulations, and submit my application as above.

Signature _____

Date of Submission _____

Exhibitor Applications and Inquiries:

iREX2022 Secretariat
c/o THE NIKKAN KOGYO SHIMBUN, LTD., Event Business Dept.
14-1, Nihombashi Koami-cho, Chuo-ku, Tokyo 103-8548, Japan
E-mail : irex@media.nikkan.co.jp

For Secretariat Use

Date Received	Persons in Charge			
Customer Code		No.		

Please make a checkmark in the exhibiting status that applies to you and send the response by **E-mail** with **PDF**. Thank you for your cooperation.

*Those who submitted the application form do not need to send this form.

1 We plan to exhibit using () booth(s)
[official application will be submitted around (/)]

2 We plan to exhibit but have not decided how many booths we need.
We will decide the number of booths and officially apply around (/).

3 We do not plan to exhibit.
Please kindly let us know the reasons .

Preferred Exhibition Zone

Industrial Robot Zone (IR) Robot Simulation / Vision System Zone (IRV)
 Robot System Integrator Zone (Robot Sler) Service Robot Zone (SR)

Questions about exhibiting:

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To: iREX 2022 Secretariat

Company/ Organization Name			
Address			
Department/ Position	Contact Person		
TEL			
E-mail			

Application deadline is August. 31 (Tue.), 2021. Kindly note that applications will be closed earlier than the deadline if all spaces are booked.

Inquiries : iREX2022 Secretariat

c/o THE NIKKAN KOGYO SHIMBUN, LTD., Event Business Dept.
14-1, Nihombashi Koami-cho, Chuo-ku, Tokyo 103-8548, Japan

irex@media.nikkan.co.jp

Exhibition Rules and Regulations

1 Booth allocation, Prohibition of booth transfer, Height restrictions on booth decorations

① The secretariat will decide booth location by taking into consideration exhibit contents, shape, order of application, number of booths, venue structure, and so on. Booth locations will be announced around November 2021.

② No part of the allocated booth space may be transferred or lent without permission of the secretariat. Further, it may not be subleased or used as collateral.

③ Limits on the height of booth decorations are 2.7m to 4m based on number of booths, and in some cases may in part be allowed to reach up to 6m. (Limits may be relaxed depending on the COVID-19 infection situation.)

2 Payment Deadline

Upon confirmation of the Application Form, the secretariat will issue an invoice. Please be sure to pay the booth rental fee within one month from the date on the invoice.

3 Changes or Cancellation of the Exhibitor's Contract

① Change or cancellation of exhibition contracts due to exhibitor's reasons. Any exhibits that are not appropriate for the exhibition may be turned down. Further, any changes or cancellations to booths that have already been applied-for shall be made in writing including the reason for the change and approved by the secretariat.

[Cancellation fee for changing or cancelling due to exhibitor's reasons]

Application acceptance → Aug. 31 (Tue.), 2021	50% of Booth Rental Fee
Sep. 1 (Wed.), 2021 or after	100% of Booth Rental Fee

② Change or cancellation of exhibition contracts in situations where entry into Japan is not possible due to entry restrictions, etc.

In mid-October, the booth layout will be decided. In case there are any entry restrictions into Japan at that time, your application will be canceled unless your business partners can manage your booth on-site. As alternative options, "online exhibition" and "remote exhibiting plan" will be offered if your application form is cancelled. If exhibitors will not participate in neither the online exhibition nor remote exhibiting plan, the following cancellation fee will be charged.

[Cancellation fee for exhibitors affected by entry restrictions]

Until Oct. 31(Sun.), 2021	10% of Booth Rental Fee
Nov. 1(Mon.) → Nov. 30(Tue.), 2021	40% of Booth Rental Fee
Dec. 1(Wed.), 2021 or after	100% of Booth Rental Fee

4 Management and Maintenance of Exhibit

① The secretariat is in charge of careful management of the whole exhibition site. However, exhibitors shall take responsibility and bear costs for their own exhibits.

② The secretariat assumes no responsibility for compensation for theft, loss, damage, or fire of exhibits and for any damage to exhibits attributed to a natural disaster. Exhibitors are recommended to take measures such as purchasing adequate insurance coverage for their exhibits.

5 Use of Hazardous Objects on the Exhibition Site

① Exhibitors are prohibited from bringing in hazardous objects such as flammable or explosive items. Any items using hazardous objects/open flame specified in the Fire Prevention Law or otherwise not approved by the local fire department are prohibited from being carried onsite. (Exemptions relating to use of hazardous objects at the venue will be explained at the exhibitor orientation session.)

② Objects that are offensive to public order and morals, prohibited by the related laws and regulations, or are not approved by the organizer are prohibited from the exhibition.

6 Precautions in Demonstration / Prevention of Accidents

① Demonstration of exhibits is not restricted; however, the secretariat may stop a demonstration if it causes excessive sound, fumes, light emission, odors, or hazards.

② Exhibitors shall take responsibility for disposal of all rubbish/waste generated from demonstrations. Please do not dispose of waste at the exhibition site.

③ Exhibitors shall take great care to prevent accidents during move-in/out, exhibitions, and demonstrations. In addition, exhibitors shall take all possible precautions and station someone to watch the booth at all times. The organizer has no responsibility for any accident except when it is the secretariat's fault.

7 Restoring the Site to its Original Condition

① After the exhibition, exhibitors shall restore the booths to the original state within the given move-out time. If the exhibitors do not restore them to their original state, the secretariat will do the work and the exhibitors shall bear the costs.

② If there is anything left by the exhibitors after the booths are returned, the secretariat shall inform the exhibitors and dispose of it. The exhibitor shall bear the disposal costs.

8 Bearing the cost of various types of construction

The cost of using electricity at the booth, construction costs for setting up and using electricity lines, water lines, air, gas, telecommunications lines etc. will be borne by the exhibitor. Details on how to apply and the costs for such things will be explained at the exhibitor orientation.

9 On-site Inspections

① The organizer and the companies in charge of security and accident prevention during the exhibition can inspect the booths with the exhibitors consent if they decide that an inspection is necessary for the prevention of fire and accidents.

② During the move-in/out and the exhibition, the organizer shall inspect the booths in accordance with the administrative directions from the competent authorities in charge of prevention of fire and accidents. The exhibitor shall quickly follow the administrative directions when directed during the inspection.

10 Cancellation, Shortening, or Postponement of the event

① The organizer may announce in advance or even during the exhibition a cancellation, shortening, or postponement in the case of natural disaster, infectious disease, terrorism, orders and directives from the national government, or other unavoidable circumstances that make it difficult to hold the exhibition. If this happens, after the organizer has made a decision as mentioned above, the organizer will notify exhibitors and make the decision public. The organizer will not take responsibility for any damages to exhibitors due to the decision and its execution.

② If the exhibition must be completely cancelled before it begins due to unavoidable circumstances, the organizer will return the exhibition fee to exhibitors minus any costs that had already been incurred.

③ There will be no refund if unavoidable circumstances occurring during the exhibition result in a shortening of days or hours of the length of the exhibition. No compensation will be paid for costs incurred by exhibitors because of this.

11 Measures to prevent the spread of COVID-19

In holding this exhibition, measures will be taken in accordance with the basic policies and guidelines issued by local government, industry organizations, and the venue in order to prevent the spread of COVID-19. Exhibitors are expected to prepare, set-up, and respond in following with infection prevention measures issued by the secretariat.

(Exhibitors will be informed of the COVID-19 infection prevention measures at the exhibitor orientation based on the status of the spread of COVID-19 and of local government policies.)

12 VISA-related Issues

① Exhibitors from overseas who need a visa to enter Japan will be responsible for handling the necessary paperwork, including any invitation letters by themselves. The organizers will not issue any such documents.

② The organizer will not be held responsible for any losses or damages caused by being unable to exhibit in the event that a Japanese embassy or consulate does not issue a visa to a prospective exhibitor. In such a case, it will be considered a cancellation due to the circumstances of the exhibitor and will be subject to regular cancellation rates.