

# Nagoya Plastic Industrial Fair 2024

## -Terms and Conditions-

### 1 Eligibility

Companies and organizations that provide products or services which correspond to the aims of the exhibition.

### 2 Services Included in the Booth Rental Fee

- 1) Exhibition space
- 2) Partition walls (if there are adjacent booths)
- 3) Venue management, promotion costs, and any other expenses concerning the organization of the event

### 3 Services Not Included in the Booth Rental Fee

- 1) Booth decoration, construction and management fees
- 2) Installation and usage fees for electricity, water and compressed air
- 3) Insurance expenses for exhibit items
- 4) Any costs incurred due to accidents such as injuries or property damages during exhibit operation, demonstration, installation or dismantling
- 5) Costs for any renovations due to the replacing or decorating of spaces conducted within the law and exhibition regulation guidelines
- 6) Promotional fees for advertisements or seminars
- 7) Other expenses not included in the space fee

### 4 Cancellation

The organizer will determine the eligibility of the exhibitor and any product selected for display after receiving the exhibitor application. The exhibition contract will be sealed on the date the applicant is notified that the application has been accepted. In principle, the cancellation or reduction of exhibition space is not allowed after the application has been accepted. If the exhibitor wishes to cancel or reduce exhibition space for unavoidable reasons, the exhibitor must notify the organizer of the reason in writing and receive approval. If the cancellation or reduction is approved by the organizer, the following fee will be charged.

Cancellation fee after receiving application form

50% of booth rental fee : Until August 31(Sat.), 2024

100% of booth rental fee : After September 1(Sun.), 2024

### 5 Payment Terms

Exhibitors will receive the invoice once their registration has been confirmed. The payment should be made by July 31st, 2024. Please specify the expected payment date on the registration form.

### 6 Prohibited Items

- 1) Flammable and/or explosive materials are not allowed on the premises. The use of any materials designated hazardous materials in the Fire Service Act is not allowed without permission from the local fire department. (Restrictions regarding dangerous materials will be given in the exhibitors manual.)
- 2) Please refrain from bringing items that are not approved by the organizer, do not comply with applicable laws and regulations, or violate public order and morals.

### 7 Live Demonstration & Safety Precautions

- 1) Exhibitors may be requested to stop the demonstration if it is producing loud noises, smoke, visible light, odors, or is deemed dangerous.
- 2) Please remove any garbage and waste from your area. Do not dispose of them within the venue.
- 3) Exhibitors must pay their utmost attention to avoid accidents during the installation and dismantling of booths, regular display periods, and live demonstrations. Exhibitors should also make sure that an authorized representative is present at their booth at all times. The organizer will not be responsible for any accidents not directly linked to them.

### 8 Restoration

- 1) Exhibitors must restore their booth area to its original condition within the dismantling time limit after the end of the event period. Any booth area that has not been restored by the exhibitor will be restored by the organizer at the exhibitor's expense.
- 2) The organizer has the right to dispose of any items left at the booth area at the exhibitor's expense, having contacted the exhibitor prior to the disposal of the item.

### 9 Installation Fees

- 1) Electricity fees for booth lighting and other uses as well as electrical wiring costs will be paid by the Exhibitor.
- 2) Details regarding the registration of electricity usage and fees will be provided at the exhibitors briefing (to be held in August).
- 3) If exhibitors require the installation of a water service, compressed air, or a communication line to their booth area, they must contact the organizer after the exhibitors briefing.
- 4) Expenses concerning water services, compressed air, or communication lines will be paid by the exhibitor.

### 10 Booth Inspection

- 1) Inspection is deemed necessary from the aspect of fire safety. The organizer and approved security/disaster management subcontractor may inspect the booth area with the consent of the exhibitor.
- 2) If an exhibitor is to receive any instructions from these authorities, the exhibitor is expected to comply to such given instructions immediately.

### 11 Cancellation After the Release of the Floor Map Advertisement

Cancellations or any change requests after the application is accepted, are not permitted.

### 12 Booth Space Allocation

Exhibition spaces will be allocated by the organizer based on a comprehensive consideration to aspects such as booth types, booth shapes, categories, exhibit sizes, actual results, and venue composition. In addition, the organizer has the right to reallocate booths even after the announcement of booth locations, based on the guidance of government offices and judgments concerning the entire exhibition. In such case, exhibitors are unable to claim any compensation to the organizer regarding the reallocation of their booth.

### 13 Prohibition of Resale and Sublease

Exhibitors are not allowed to resell, sublet, exchange, or transfer any booth space without the consent of the organizer.

### 14 Installation and Removal of Exhibit Items

- 1) Please bring and install all exhibition products and decorations within the installation period, which will be specified by the organizer at a later date. Products must be installed in their booths by 16:00 on the day before the opening of the exhibition. If exhibition spaces are not occupied by the given time, the organizer has the right to consider the agreement terminated and reallocate the booth area as they deem appropriate. In such case, exhibitors are obliged to pay the cancellation fee on the same day.
- 2) Any installation, transportation, or removal of exhibits during the exhibition period must receive prior approval of the organizer.
- 3) Please remove all items from the booth area within the dismantling period, which will be specified by the organizer at a later date. Items not removed within the set time period will be disposed by the organizer at the expense of the exhibitor.

### 15 Use of Exhibition Venue

- 1) Demonstrations and any other promotional activities outside the contracted booth space are prohibited. Exhibitors are responsible for preventing any crowds in the aisles caused by demonstrations or promotional activities.
- 2) Exhibitors must not construct or decorate the booth in ways that will interfere with adjacent booths. If complaints are received from adjacent booths or the organizer deems an adjustment to the booth is necessary, the exhibitor is obliged to agree to the changes.
- 3) The organizer has the right to limit exhibits that are considered problematic for reasons such as sound, operations, materials, or contents. The organizer also has the right to prohibit or remove exhibits that are deemed inconsistent with the theme of the exhibition. This authority applies to persons, objects, actions, printings, and any other aspect the organizer considers problematic. If the above restriction or removal is applied, the organizer will not be liable to any refund or compensation of exhibition costs claimed by the exhibitor.
- 4) Spot sales at the venue are prohibited (except publications and DVDs).
- 5) Double decker booth constructions are not permitted.

### 16 Administration and Liability for Exhibition Items

The organizer will arrange security guards for the management and maintenance of the exhibits and pay the utmost attention to the prevention of accidents, however will not be responsible for any loss or damage resulting from any cause within the venue.

### 17 Exhibitor Liability

Exhibitors are liable for any losses, damages to the venue, structures of the exhibition, or personal injuries, caused by themselves or related persons as a result of negligence or any other reason.

### 18 Postponement or Cancellation of Exhibition

- 1) The exhibition may be postponed, shortened, extended, or cancelled before or during the event in the case of inevitabilities outside the control of the organizer, such as natural disasters, infectious diseases, terrorism, or requests from the government. In such event, the organizer will notify all exhibitors immediately after the decision has been made. The organizer will not be liable for any loss or damage the exhibitors experience from this decision.
- 2) If the entire event is canceled due to an inevitability before the scheduled date, the organizer will refund the balance of exhibition fees to the exhibitors after deducting any pre-used expenses.
- 3) If the schedule or duration of the event is shortened due to an inevitability that occurred during the exhibition, the organizer will not refund exhibition fees to the exhibitors.

### 19 Other Regulations

Detailed instructions on the exhibition will be given in the exhibitors manual.

### 20 Compliance with Conditions

Exhibitors are obliged to comply with all terms and conditions set by the organizer as part of the agreement. In addition, exhibitors are expected to understand such terms and conditions are set by the organizer to protect the interests of the exhibition and are to cooperate with their implementation.