

INQUIRY SHEET

SAMPE Japan Exhibition 2018

Please check and select your current exhibiting status and send it back by FAX or e-mail.
If you have any other inquiry, please contact by e-mail. (n-event@media.nikkan.co.jp)

- ① We will exhibit () booth(s).
② We are considering to exhibit.
(We will make the final decision by)

●Comments

FAX +81-3-5641-8321

Company Name			
Address			
Title		Contact person	
T E L		F A X	
E-mail			

●Date:Oct.17(Wed.)~19(Fri.), 2018 ●Venue:Tokyo Big Sight, East Hall
●Secretariat:THE NIKKAN KOGYO SHIMBUN, LTD.

URL <http://biz.nikkan.co.jp/eve/sampe/english/> E-mail n-event@media.nikkan.co.jp

EXHIBITION RULES and REGULATIONS

1 Allocation of Booth and Prohibition of Transfer of Booth

1. The secretariat determines booth allocation taking into comprehensive consideration of the exhibits, shape, order of received applications, number of booths and exhibition hall layout, etc. The booth allocation is announced to exhibitors at the exhibitor orientation session (to be held in August).
2. The allocated booths cannot be transferred or lent, in whole or in part, without permission from the secretariat. Subletting and use as security are also prohibited.

2 Payment / Change or Cancellation of Exhibit Contracts

Booking space for exhibiting will be formally confirmed when the exhibitor has completed the payment of the exhibiting fee. On receipt of the exhibitor application form, the secretariat issues an invoice. The booth fee shall be paid within one month from the date you received the invoice. Clearly describe "the date of payment" on the exhibitor application form. For electronic bank transfer, please pay to the following bank account.

Account Name: The Nikkan Kogyo Shimbun Ltd.

THE RESONA BANK, LTD. Tokyo Banking Department

2-5-1, Kouraku, Bunkyo-ku, Tokyo, Japan 112-0004 TEL +81-3-6704-1111

● TYPE OF ACCOUNT : Current

● ACCOUNT NAME : The Nikkan Kogyo Shimbun, Ltd.

● ACCOUNT NO. : 0656007

● SWIFT CODE : DIWAJPJT

Any changes or cancellations shall be made in writing and approved by the secretariat.
Following cancellation fees will be charged.

Application acceptance → July 31, 2018 50% of Booth Rental Fee	August 1, 2018 or after 100% of Booth Rental Fee
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3 Use of Hazardous Object on Exhibition Site

1. The rules and regulations prohibit exhibitors from carrying in flammable/explosive dangerous objects. For other items using hazardous objects/open flame specified in the Fire Prevention Law, exhibitors are prohibited from carrying in any objects that the local fire department does not approve. (Exemptions for prohibited activities such as the use of hazardous objects on the exhibition site are explained at the exhibitor orientation session.)
2. Exhibitors are prohibited from carrying in any objects that are not approved by the organizer, prohibited by the related laws and regulations or are offensive to public order and morals.

4 Precautions in Demonstration/Prevention of Accident

1. Demonstration of exhibits is not restricted. Note, however, that the secretariat may stop a demonstration if it causes excessive sound, fumes, light emission, odors or hazards.
2. Exhibitors shall dispose of the rubbish/exhibition waste from all demonstrations. Please do not dispose of waste at the exhibition site.
3. Exhibitors shall take great care to prevent accidents during move-in/out, exhibitions, and demonstrations. In addition, exhibitors shall take all possible precautions and station the person responsible at all times. The secretariat has no responsibility for any accident except when it is the secretariat's fault.

5 Restoring the site to its original condition

1. After the exhibition, exhibitors shall restore the booths to the original state for the given move-out period of time. If the exhibitors do not restore to the original state, the secretariat will do the work and the exhibitors shall bear the costs.
2. If there are anything left by the exhibitors after the booths are returned, the organizer shall inform the exhibitors and dispose of it. The exhibitor shall bear the disposal costs.

6 Additional Construction

1. The electric cost for illumination in the booths and demonstrations and the cost of wiring are to be borne by the exhibitor.
2. Details on the application for use of electricity, electric rate schedule, etc., are explained to exhibitors at the exhibitor orientation session (to be held in August).
3. If you need water, air, gas, or extra phones in the booths, please submit an application using the specified application form, which will be passed out at the exhibitor orientation session.
4. All costs for water, air, gas and the extra phones for demonstrations are to be borne by the exhibitor.

7 On-site inspection

1. The secretariat and the companies in charge of security and accident prevention during the exhibition can inspect the booths with the exhibitor's consent if they decide that an inspection is necessary for prevention of fire and accidents.
2. During the move-in/out and the exhibition, the secretariat shall inspect the booths in accordance with the administrative directions from the competent authorities in charge of prevention of fire and accidents. The exhibitor shall quickly follow the administrative directions when directed during the inspection.

8 Postponement or termination of exhibition

1. The secretariat can postpone or terminate the exhibition when deciding that it is difficult to operate the exhibition due to an unavoidable accident such as a natural disaster. The organizer has no responsibility for any loss or damage attributed to the accident.
2. The secretariat can terminate the exhibition when deciding that the intended purpose (such as the exhibition scale and the expected number of participants) has not been satisfied. The secretariat has no responsibility for any loss or damage attributed to the accident.

SAMPE Japan Exhibition 2018

Exhibition Date & Time: 10:00-17:00 Oct. 17(Wed.)-19(Fri.), 2018 Venue: Tokyo Big Sight East Hall

APPLICATION FORM (for Overseas companies)

Secretariat of SAMPE Japan 2018
 Address: THE NIKKAN KOGYO SHIMBUN, LTD.
 14-1, Nihombashi Koami-cho, Chuo-ku, Tokyo, Japan 103-8548
 Tel: +81-3-5644-7221 Fax: +81-3-5641-8321 E-mail: n-event@media.nikkan.co.jp

1 EXHIBITOR'S INFORMATION

COMPANY NAME :

PRESIDENT'S NAME :

CONTACT PERSON :

TITLE :

ADDRESS :

COUNTRY / ZIP CODE :

TEL :

FAX :

E-MAIL :

URL :

2 CO-EXHIBITOR (if any)

COMPANY NAME :

PRESIDENT'S NAME :

CONTACT PERSON :

TITLE :

ADDRESS :

COUNTRY / ZIP CODE :

TEL :

FAX :

E-MAIL :

URL :

3 BOOTH RENTAL FEE (The booth fee shall be paid within one month after application.)

1 BOOTH < 9 sq. meters minimum >

SAMPE Members
 NUMBER OF BOOTH _____ × JPY313,200 (including tax) = TOTAL FEE JPY _____

Non SAMPE Members
 NUMBER OF BOOTH _____ × JPY324,000 (including tax) = TOTAL FEE JPY _____

4 Type of booth requested (Please check your booth type you request.)

Inline Booth	
Peninsula Booth (4 booths or more)	
Island Booth (6 booths or more)	

5 Exhibitor Seminar application (※Optional) (Please check if you want to apply for Exhibition Seminar.)

Apply	Seminar fee	Number of sessions	Time frame ※
<input type="checkbox"/>	1 Session (60 min) Free		First Choice
			Second Choice

※Please refer to the time schedule on Exhibition Guide and fill in the alphabet of preferred time frame.

6 Scope of Exhibits

【Material/Products】

- | | | |
|---|---|------------------------------------|
| <input type="checkbox"/> Carbon fiber | <input type="checkbox"/> Carbon fiber composite materials | <input type="checkbox"/> Aluminium |
| <input type="checkbox"/> Plastic | <input type="checkbox"/> Ceramics | <input type="checkbox"/> Paper |
| <input type="checkbox"/> Titanium | <input type="checkbox"/> Glass | |
| <input type="checkbox"/> Other material | | |

【Technology/Machinery】

- | | | |
|-------------------------------------|--|---|
| <input type="checkbox"/> Design | <input type="checkbox"/> Test・Inspection | <input type="checkbox"/> Measurement |
| <input type="checkbox"/> Simulation | <input type="checkbox"/> Forming・Processing technology | <input type="checkbox"/> Other technology |

7 LINK TO OFFICIAL WEBSITE

Are you requesting to link your company website to our official website ? Yes No

URL http:// _____

Exhibiting item
 (Within one line) _____

8 INVITATION CARD

(Note) Please write the number of invitation card and envelope you need. (Free of charge)

[ENGLISH] _____ Pcs. [JAPANESE] _____ Pcs. ENVELOPE _____ Pcs.

*Order unit is 100 copies

9 INVESTIGATION

MAXIMUM WEIGHT of exhibiting item	KG	MAXIMUM HEIGHT of exhibiting item	M	Will you use anchor bolts? <input type="checkbox"/> Yes / <input type="checkbox"/> No	Will you use water supply/ compressed air/Gas? <input type="checkbox"/> Yes / <input type="checkbox"/> No
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_____ (Signature with date)

*Please copy this application form and keep it with you

(FOR SECRETARIAT USE)

Acceptance	Code	Person in charge	NO.